

The City of Arlington, Texas,
is seeking a **Deputy City Manager**
for Economic Development
and Capital Investment





*The City of Arlington, Texas,
is seeking an experienced local
government professional to serve
as **Deputy City Manager***

THE COMMUNITY

The City of Arlington (pop. 365,438), now the seventh largest city in Texas, is seeking a results-oriented executive to serve as Deputy City Manager. Located in the Dallas/Fort Worth Metroplex, Arlington is a full-service city supported by a total budget of \$431 million and a full-time staff of 2,477.

The City offers many amenities including superior, affordable housing; one of the best school districts in the state; and the University of Texas at Arlington, with 32,000 students. Arlington is also home to General Motors, Texas Health Resources, AmeriCredit, Siemens, Lear, Aetna and Chase Bank.

The City's Entertainment District, with premiere amusement parks, the Texas Rangers Baseball Club and Cowboys Stadium, draws over 6.8 million visitors a year. Additionally, both Dallas and Fort Worth have world-class orchestras, theaters, and some of the finest museums in the world, all less than 30 minutes away. Arlington is an exciting place to live and work and offers something for everyone.

ARLINGTON STATISTICS

Founded 1876, incorporated April 21, 1884

• **Population** 365,438 (based on latest Census data) • **Land Area** approximately 100 square miles

• **City of Arlington Property Tax**

Rate .6480 per \$100 valuation

Median Age 30.9 years old • **Median Household Income** \$48,617

Served by Two Institutions of Higher Learning: University of Texas at Arlington, Tarrant County College Southeast Campus • **Served by Four Independent**

School Districts: Arlington ISD, Kennedale ISD, Mansfield ISD, Grand Prairie ISD

Population by Race and Ethnicity*: White 59.0%, Black or African American 18.8%, American Indian and Alaska Native 0.7%, Asian 6.8%, Native Hawaiian and Other Pacific Islander 0.1%, Two or more races 3.3%, Hispanic or Latino (of any race) 27.4%, Other 11.3% *Source:

2010 Census, U.S. Census Bureau

Parks & Recreation: Park acres 4,651, Recreation Centers 5, Senior Centers 2, Tennis Courts 49, Swimming Pools 7, Miles of Park Trail 44, Basketball Courts 21, Golf Courses 4, Softball Complexes 2

Visitors to Arlington: 6.8 million

The Economic Development and Capital Investment Group

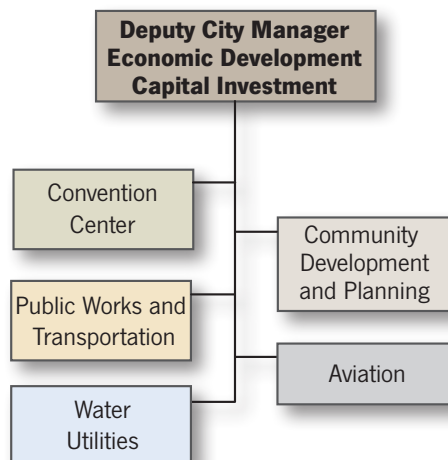
The Aviation Department operates the Arlington Municipal Airport, which is a full-service general aviation airport owned and operated by the City of Arlington. The facility serves as a reliever airport and provides aviation accommodations during events such as concerts and football games. A new airport terminal building opened in January 2011.

The Community Development and Planning Department consists of Comprehensive, Neighborhood and Transportation Planning; Development Services, Grants Management, the Urban Design Center, and the One Start Center. The department strives to enhance Arlington's quality of life by guiding the development activities of the City to ensure appropriate provision of infrastructure, proper governance of land uses, and the sound construction of buildings and other structures.

The Arlington Convention Center offers exhibit and meeting space, including food and beverage service to accommodate conferences, trade shows and meetings. Located in the Entertainment District, the Center is easily accessible. A contract with the Convention and Visitors Bureau helped the Convention Center focus on an initiative to grow the sports market in 2010.

Public Works and Transportation, an APWA accredited agency, handles traffic engineering, street lights and maintenance, infrastructure inspection, survey, construction management, facility services, fleet administration, real estate services, solid waste and stormwater management, and recycling. These functions work together to design and maintain street and drainage infrastructure and public buildings, overseeing their construction and enforcing environmental protection through Arlington.

The Water Utilities Department takes an active role in ensuring safe, quality drinking water, elevated storage tank management, water and sewer line maintenance, and water treatment and conservation. The award-winning department is recognized as a TCEQ Superior System and received the 2010 City Livability Award from the Conference of Mayors.





CITY GOVERNMENT

The City of Arlington operates under the Council-Manager form of government. The City has eight Council members and a Mayor. Five of the Council members are elected from geographic districts, three are elected at-large, and the Mayor is also elected at-large. The Council appoints the City Manager, City Attorney, City Auditor and Municipal Judges. Deputy City Managers and Department Directors are appointed by the City Manager. Jim Holgersson has served as City Manager since June 2005.

Arlington is consistently ranked as one of the best managed cities in the nation. To learn more about the City of Arlington, visit the City's website at www.ArlingtonTX.gov.

CITY MANAGER'S OFFICE

The Arlington City Manager's Office is organized in three groups (Neighborhood Services; Economic Development and Capital Investment; and Strategic Support) with each being overseen by a Deputy. The responsibilities for each service team are as follows:

- **Neighborhood Services** – Economic Development, Police, Fire, Library, Community Services, and Parks and Recreation.
- **Economic Development and Capital Investment** – Water Utilities, Public Works and Transportation, Community Development and Planning, Aviation, Convention Center, partnerships with the Convention and Visitors Bureau and Chamber of Commerce.
- **Strategic Support** – Financial and Management Resources, Workforce Services, Information Technology and Municipal Court.

The culture in the City Manager's Office is engaging, inclusive and professional. Deputy City Managers are heavily relied upon for the oversight of day-to-day operations, as well as significant organizational management and decision-making.

CURRENT ISSUES

Performance Based Budgeting

The City of Arlington has moved to an integrated performance based budget, which links the budget with organizational performance, the City's strategic plan and community priorities. The FY 2011 Budget funds the following City Council priorities:

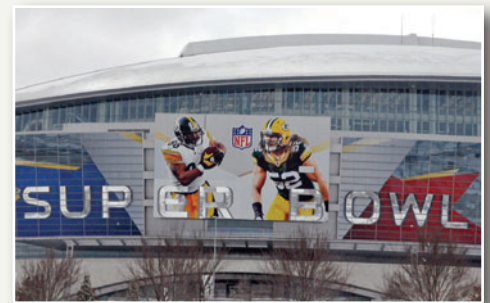
- Safe anywhere, all the time
- Enhance and preserve neighborhoods
- Cultural, recreational, and learning opportunities
- Coordinate programs to support youth, seniors and families
- Energy efficiencies/environmental stewardship
- Protect from flooding and erosion
- Focus on mobility
- Capital investment
- Convention and tourism
- Vibrant downtown
- Grow and diversify the economy utilizing redevelopment opportunities
- Create and coordinate effective regional and community partnerships
- Customer service
- Fiscal stewardship
- Quality employer

FY 2011 Budget Highlights

The FY 2011 Budget funds a variety of City programs and services, including 2,477 authorized full-time positions, relocation of Fire Station #9 and implementation of the Municipal Court INCODE case management system. The budget also funds investments in economic development initiatives, infrastructure and continued investments in neighborhoods. Grant funding to expand our library partnership with AISD and MISD, enhancement



of our Convention Center facility, and a quality benefits and compensation package for employees are also addressed within a balanced budget with no property tax increase.



The Cowboys and the Rangers

In FY 2011, Arlington hosted Super Bowl XLV and the World Series.



IDEAL CANDIDATE

The ideal candidate will be well versed in all areas of local government and be comfortable with a wide range of responsibilities and potential reporting relationships. Demonstrated success in an equivalent role or as a department head and a history of high-impact success with little direction or oversight will be considered favorably.

The City of Arlington is looking for a highly skilled, sophisticated manager with a minimum 10 years experience working in an organization with a comprehensive strategic plan, which drives the organization's work plans and defines its performance measures. The successful candidate for this position must be skilled and proven in a system's approach, understanding the importance of collecting and reporting pertinent data and making decisions based on hard data.

Experience working in a high performing, customer service setting is an asset. Individuals who display a sincere passion for the delivery of superior public services, direct interaction with community members, and a commitment to high standards will fit well in the organization and this role.

The candidate selected will be an outstanding critical thinker and communicator who is comfortable interacting in any setting. His/her history will reflect an impressive track record of good judgment and creativity. The candidate will possess strong leadership competencies.

Education should include a minimum of a Bachelor's degree in Public Administration or equivalent years of directly related experience, and a stable history of ten years in positions within the public sector of which includes management over a sizable professional and technical staff. A Class C Texas Operators License is required.

COMPENSATION AND BENEFITS

\$140,432 – \$156,036 plus executive benefits

Helpful links:

www.ArlingtonTX.gov www.championarlington.com

www.arlingtontx.com www.aisd.net

www.uta.edu www.tccd.edu

APPLICATION AND SELECTION PROCESS

Interested candidates should submit cover letter, current resume and at least five work related references including contact numbers. References will not be contacted until mutual interest has been established. Finalists will complete a thorough interview and background investigation process to include verification of all credentials, experience, pre-employment criminal background check, credit evaluation and motor vehicle review.

Applications/resumes will be accepted until May 9, 2011 or until the position is filled. EOE. Reasonable accommodations available upon request.

For additional information regarding this position please contact:

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